

Radical Evolution Line Producer Job Description

Radical Evolution, a multiethnic performance collective based in Brooklyn, NY, is seeking a Line Producer to join us as we develop multiple upcoming projects and prepare for a world premiere production in 2020.

Co-Founded in 2011 by Beto O’Byrne and Meropi Peponides, Radical Evolution is in an exciting period of growth in which we are growing our infrastructure in the lead-up to two ambitious new works slated to premiere in the next two years. The Line Producer will be an instrumental part of bringing these works to fruition and will collaborate closely with the co-founders to build and execute strategies around production, marketing, and project management. We are seeking an emerging leader who is interested in the challenge of producing artistically rigorous and ambitious works at the grass-roots level, and who is ideally interested in the overall operations of a small but mighty independent theatre.

As both Radical Evolution’s co-founders identify as multi-ethnic people of color, we focus on leadership development for young theatre professionals of color who are seeking a way into the “downtown” or “experimental” theatre scene, which has historically excluded us. We aim to seed the field of downtown theatre with young leaders of color who are artists, producers, and administrators, or are working in a combination of these disciplines.

The ideal candidate for this position is comfortable working autonomously and with remote meetings, extremely detail-oriented, and is energized by the idea of manifesting something with a collaborative team of artists. They are relentlessly optimistic, enjoy being in community with artists, and have a good sense of humor.

Responsibilities will include:

- Creating and maintaining calendars for each project in development/production
- Collaborating with co-founders to create project budgets and taking the lead in all budget tracking
- Working with co-founders and leader artists on task and workflow management related to multiple projects
- Managing production logistics (in conjunction with a production manager for full productions)
- Creating contracts from a template, sending out, collecting executed contracts, and tracking outstanding ones for each project
- Acting as primary contact for Stage Management while in rehearsals/performances for projects
- Liaising with social media consultant to provide information for online content

- Company management as necessary and while in production
- Creating a hospitable and welcoming environment for all Radical Evolution collaborators

Perks/Benefits include:

- Open access to all of Radical Evolution's artistic activities including meetings, rehearsals, etc
- Developing leadership within a growing arts organization founded and run by people of color
- Mentorship in all aspects of running a performing arts collective
- Line Producer Credit for upcoming projects on Radical Evolution's website and in show programs
- Skill building in different types and styles of producing and coordination for different projects
- Access to events, gatherings, and shows across the city
- The opportunity to build your own network of theatre-makers throughout NYC, nationally and internationally

Compensation will be a monthly retainer, with the amount dependent on experience and qualifications of the candidate.

Interested candidates, please send resume and a short cover letter explaining your interest in the position and how it intersects with your overall professional/artistic goals. All materials can be emailed to meropi@radicalevolution.org.